

OPEN MEETING MINUTES
Waukesha County Health and Human Services
Virtual Microsoft Teams Meeting
Special Services Advisory Committee (SSAC)
November 19, 2020

Present SSAC Committee Members: Sara Barron, Kate Bathie, Nicole Boyington, Kimberly Coronado, Ryan Freund, Wendy Heyn, Mardy Juhl, Murrene Payton, Saira Tahir

Absent SSAC Committee Members: Carly Corcoran, Patrice Kwiatkowski

Present HHS Staff: Tammy Kokan, Katie Miller, Vickie Smith, Erin Zellmer

Guests: Paige Blanchette, Laura Eichsteadt, Courtney LaBuy, Rebecca Messnick, Kimberly (Ohlund) Hawke, Lauren Polahar, Jessica Wegner, Brianna Wright

1. Call to Order

Chair Juhl called the meeting to order at 12:00 p.m. Introductions were exchanged among the committee members and guests.

2. Review and Approval of Minutes

Motion: Freund moved, seconded by Coronado to approve the Special Services Advisory Committee minutes of September 17, 2020. Motion passed unanimously.

3. Public Forum - Comment/Feedback

a. CLTS and CCOP program access and eligibility initiatives

Juhl explained that the meeting will be dedicated to public comment as the Children with Special Needs unit has the task of moving intake and eligibility of the Waiver program from the State level to the County level. Discussions included:

- Parental Payment Plan
- Service issues with J & B
- Intake and Eligibility for new families coming to the Front Door.
 - Home Visits and Recertifications
- Advertise – Flyer/Business Card/Formal letter/Phone call

b. Program Improvements/Suggestions

- CCOP Purchased Memberships
Smith discussed with the committee voting on future CCOP funding allocations as it relates to athletic/fitness clubs.

Motion: Boyington moved, seconded by Heyn to electronically vote on CCOP Program access to memberships as a committee relating to fitness/athletic clubs. Motion passed without a negative vote.

c. Other Program Topic Comments

- Governors Listening Sessions: Schools and Education
- PPL and Billing information number: 262-548-7291

4. Next Meeting

Thursday, February 18, 2021 – 12:00-1:30 p.m. – Microsoft Teams Virtual Meeting

- CCOP Funding services running out prior to the end of the year.

5. Adjourn

Motion: Coronado moved, seconded by Heyn, to adjourn the meeting at 1:35 p.m. Motion passed unanimously.

Minutes respectfully submitted by Tammy Kokan

Minutes were approved: February 18, 2021